

Graduate School of Design, School of Design, Kyushu University  
Exchange Program Fact Sheet  
For 1st Semester (April 2024 – September 2024)

The information below is subject to change.

General Information	
Mailing Address	4-9-1 Shiobaru, Minami-ku, Fukuoka-shi, Fukuoka, 815-8540, Japan
Section in charge	Student Affairs Section, Student Affairs Division, Administrative Office of Design, Kyushu University E-mail: gkggakusei@jimu.kyushu-u.ac.jp
Website	<a href="https://www.design.kyushu-u.ac.jp/en/home/">https://www.design.kyushu-u.ac.jp/en/home/</a>
Campus	(Ohashi campus) <a href="https://www.kyushu-u.ac.jp/en/campus">https://www.kyushu-u.ac.jp/en/campus</a>

Application Information	
Application Procedure	Please send a <b>nomination sheet</b> first to us by <b>October 10th</b> , 2023. After that, please ask the nominated student(s) to complete the online application by <b>October 30th</b> , 2023. Kyushu University will send information regarding the online application to nominated students around October 2023.
Nomination Deadline	October 10 for Spring Admission
Application Deadline	October 30 for Spring Admission
Application Result	December or January for Spring Admission
Exchange period	1 year (April - March), 1 semester (April - September)
Academic Calendar	<a href="https://std.design.kyushu-u.ac.jp/education/calendar/">https://std.design.kyushu-u.ac.jp/education/calendar/</a>
NOTE	Applicants must be enrolled in a formal degree program at their home university throughout the period of exchange at Kyushu University. <b>Please check the expected graduation date. Students will NOT be accepted as exchange students after they graduate from their home university. In the event that the graduation date changes due to unforeseen circumstances and students graduate from their home university before the end of the exchange, the exchange will terminate according to the graduation date.</b>

Student Exchange Category	
For our exchange program, there are two categories that students can register. However, once students have selected the categories in their application, they are NOT allowed to change. The two categories are shown below. Please consider carefully before selection.	
<p>●Special Auditing Student : This refers to students who want to attend classes and earn credits. They must take at least 14 credits per semester. Transcripts with course results will be issued.</p> <p>●Special Research Student(Graduate students only): This refers to students who want to conduct research activities based on their own theme only. In principle, these students cannot attend courses offered in the undergraduate and graduate schools. If they attend courses, credits and grades will NOT be given. Transcripts with course results will NOT be issued.</p>	

Subject Information for Special Auditing Students only	
Number of credits a student must register in a semester	<b>Students must register for subjects equivalent to at least 14 credits per semester (6 months). Therefore, students must confirm the number of credits for the subjects they wish to take in advance by checking the syllabus.</b>
Language Use	School of Design: Japanese and English Most of the subjects at the School of Design are offered in <b>Japanese</b> , and few are conducted in English.
	Graduate School of Design: Japanese and English Please note that some subjects are offered only in Japanese.
Timetable	School of Design (Japanese version) <a href="https://std.design.kyushu-u.ac.jp/media/r5_timetable_ug_first_semester.pdf">https://std.design.kyushu-u.ac.jp/media/r5_timetable_ug_first_semester.pdf</a> (English version) <a href="https://std.design.kyushu-u.ac.jp/media/r5_timetable_ug_first_semester_en.pdf">https://std.design.kyushu-u.ac.jp/media/r5_timetable_ug_first_semester_en.pdf</a>
	Graduate School of Design (Japanese version) <a href="https://std.design.kyushu-u.ac.jp/media/r5_timetable_g_first_semester.pdf">https://std.design.kyushu-u.ac.jp/media/r5_timetable_g_first_semester.pdf</a> (English version) <a href="https://std.design.kyushu-u.ac.jp/media/r5_timetable_g_first_semester_en.pdf">https://std.design.kyushu-u.ac.jp/media/r5_timetable_g_first_semester_en.pdf</a>  Regarding the class schedule for 2024-25, it has not been decided yet. It will be finalized in March 2024. Hence, please indicate your subject preferences on the online application system based on AY 2023-24 schedule and syllabi.
Syllabus	To search the syllabus in the <b>English</b> version, please take the following 4 steps: 1. Access the URL below. <a href="https://syllabus.kyushu-u.ac.jp/">https://syllabus.kyushu-u.ac.jp/</a>

	<p>2. Click "Click here" on the above page.</p> <p>3. Choose "English" at the top right corner and choose "Search by Course Title" in the box of "Syllabus Search."</p> <p>4. Choose the "Department." Our department is "School of Design or Graduate School of Design."</p> <p>* If students cannot find the subject's syllabus, they can enter the subject name in Japanese. They will be able to view the syllabus in both languages.</p>
NOTE	Undergraduate students can only register for subjects in the School of Design. However, graduate students can register for subjects in both the School of Design and the Graduate School of Design.

### Required Documents for Application

The following files must be uploaded when applying through the online application system.

Academic Transcript	Transcripts must include a description of the academic grading system (e.g., A: 90% above). If the transcripts are in a language other than English or Japanese, students must submit an English or Japanese translation.
Letter of Recommendation	The Letter of Recommendation must be written in English or Japanese by the student's academic advisor at their home university.
Language Proficiency Certification	If students wish to study in English, please submit their scores in English. If students wish to study in Japanese, please submit their scores in Japanese. If students are unable to submit the certificate, they will need to ask their academic supervisor at their home university to prepare a document stating that they have sufficient English and/or Japanese language proficiency to take classes at Kyushu University.
Portfolio (if any)	If any
ID photo (Taken within 6 months)	For Student ID card
Passport Copy	
NOTE: Please note that all required documents should be written in English or Japanese. If the documents are written in a language other than English or Japanese, students must submit an English or Japanese translation.	

### Miscellaneous Information

Support Services for International Students	<p>Kyushu University offers various kinds of support for international students, which is beneficial for new incoming students as well.</p> <p>Regarding the Visa/Certificate of Eligibility for Status of Residence (CoE), the relevant information on the application procedure will be provided to successful applicants via email.</p>
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Housing	<p>On-campus dormitories are available for exchange students.</p> <p><a href="https://www.isc.kyushu-u.ac.jp/intlweb/en/student/housing">https://www.isc.kyushu-u.ac.jp/intlweb/en/student/housing</a></p> <p>*If applicants' enrollment period is until September/March, they are required to leave on-campus accommodation before the end of August/February due to the preparation of students coming next semester. Please check the website above for further information.</p>
Estimated Cost of Living per Month	<p>Housing and utilities: 25,000 - 50,000 yen</p> <p>Food: 30,000 yen (lunch at the school cafeteria runs about 400 yen, and students typically prepare their own breakfast and dinner at dormitories)</p> <p>Local transportation: 1,000 – 5,000 yen (may vary, depending on the individual)</p> <p>Books and supplies: 5,000 yen (instructors typically provide reading materials in class)</p> <p>Health insurance: 2,000 yen</p> <p>Personal expenses: 20,000 yen (may vary, depending on the individual)</p>
Health Insurance	<p>All international students are required to subscribe to the National Health Insurance (NHI) Plan during the study period. By paying monthly premiums, subscribers only pay 30% of their medical expenses.</p> <p>*In addition, we recommend that exchange students consider buying travel insurance for emergency-related evacuation and repatriation costs, which NHI does not cover.</p>
Information on Student Exchanges (Geiko Global)	<p>For more information on student exchanges and exchange students' experiences, please refer to the "Prospective students" on the right of the following website.</p> <p><a href="https://www.gg.design.kyushu-u.ac.jp/en">https://www.gg.design.kyushu-u.ac.jp/en</a></p>
Latest News	<p>Please follow us on <a href="#">Facebook</a> and <a href="#">Instagram</a> for the latest activities on campus.</p>

End of Fact Sheet